



Edmund G. Brown Jr.
Governor

Matthew Rodriguez
Secretary for Environmental Protection

Certified Mail: 7015 1730 0001 0036 5124

January 27, 2017

Ms. Rebecca Supplee
Interim Hazardous Materials Program Manager
Santa Cruz County
Environmental Health Division
701 Ocean Street, Suite 312
Santa Cruz, California 95060-4073

Dear Ms. Supplee:

The Santa Cruz County Environmental Health Certified Unified Program Agency (CUPA) has been selected for an evaluation in **2017**. The evaluation process has changed since the last evaluation took place.

To facilitate this new process, you will be required to submit the following documents to California Environmental Protection Agency (CalEPA) by April 7, 2017.

- Inspection and Enforcement Plan
- Facility Files (Enclosure)
- Self Audit Reports for Fiscal Year (FY) 2014-2015 and 2015-2016
- California Accidental Release Prevention (CalARP) Performance Audit for FY 2013-2014 through 2015-2016
- CalARP dispute resolution procedure
- CUPA Administrative procedures
 - public participation,
 - records maintenance,
 - information request response,
 - business plan information forwarding,
 - permitting,
 - financial management (includes the single fee system, fee accountability program, and surcharge collection and reimbursement program),
 - fee dispute resolution,
 - data management.

- Fee accountability program documents including record/budget spreadsheet for FY 2014-2015 and 2015-2016 (documentation should show CUPA specific revenue and itemized direct and indirect costs)
- Surcharge Transmittal Reports (Report 1) from FY 2013-2014 through the third quarter of FY 2016-2017
- Single fee invoices from FY 2013-2014 through the third quarter of FY 2016-2017 (Please ensure that at least one invoice is provided for each of the following facility types per fiscal year: CalARP, Underground Storage Tank, Aboveground Petroleum Storage Act (APSA), Hazardous Materials Business Plan, Hazardous Waste Generator)
- Area Plan
- Staff education and training records for each CUPA staff
 - Health and Safety Training Certification with current refresher
 - International Code Council Certifications
 - APSA Inspector Training Certificates
 - Ongoing Training Documentation (past 3 years)
- 2-3 recently closed formal enforcement case files (within the last 2 years)
- CUPA Organization Chart

Several methods, including a Secure File Transfer Protocol (SFTP) site are available to convey information listed above to CalEPA. The CalEPA Team Lead will follow up with you, and provide information on how to access the SFTP site. If for any reason the SFTP site is not compatible with a CUPA's system, evaluation documentation may also be submitted via email kareem.taylor@calepa.ca.gov or mail using electronic storage media (thumb drives or DVDs) to:

CalEPA Unified Program
Attention: Kareem Taylor
P.O. Box 2815
Sacramento, California 95812-2815

As necessary, the Department of Toxic Substances Control (DTSC), California Governor's Office of Emergency Services (Cal OES), CALFIRE - Office of the State Fire Marshal (OSFM), and State Water Resources Control Board (State Water Board) evaluators may contact you to schedule oversight inspections.

Please remember to provide the documents listed above and in the enclosure by April 7, 2017. Should you have any questions regarding the evaluation process, please contact Loretta Sylve, Unified Program Supervisor, at (916) 327-5097 or email loretta.sylve@calepa.ca.gov.

Sincerely,

Original Signed by John Paine

John Paine
Unified Program Manager

Enclosure

Ms. Rebecca Supplee

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cc's sent via email

Dr. Arnold Leff, MD
Interim Director
Santa Cruz County
Environmental Health Division
701 Ocean Street, Suite 312
Santa Cruz, California 95060-4073

Ms. Laura Fisher, Chief
State Water Resources Control Board
P.O. Box 100
Sacramento, California 95812-0100

Ms. Diana Peebler
Senior Environmental Scientist, Supervisor
Department of Toxic Substances Control
700 Heinz Avenue, Suite 210
Berkeley, California 94710-2721

Mr. Greg Andersen, Chief
CAL FIRE - Office of the State Fire Marshal
P.O. Box 944246
Sacramento, California 94244-2460

Mr. Larry Collins, Chief
California Office of Emergency Services
3650 Schriever Avenue
Mather, California 95655-4203

Mr. Jack Harrah
Senior Emergency Services Coordinator
California Office of Emergency Services
3650 Schriever Avenue
Mather, California 95655-4203

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**Facility File Request
Santa Cruz County Environmental Health CUPA**

Please submit documentation for each facility file listed below that includes the following:

- Last two routine inspection reports with summaries of violations/notices to comply/notices of violation
- Correspondences related to returning the facility to compliance
- Return to compliance documentation
- Current Unified Program Facility Permit
- For Tiered Permit facilities, please submit the applicable Tiered Permit notifications
- For the Underground Storage Tank facilities, please submit the following additional information:
 - Last three (3) Annual Inspection Reports
 - Last three (3) Monitoring Certification Reports
 - Last three (3) Spill Bucket Tests
 - Last two (2) Secondary Containment Test Reports
 - Tank Lining Certifications (as appropriate)
 - Last three (3) Tank and Piping integrity tests (as appropriate)
 - Enhanced Leak Detection test results (as appropriate)
- For the CalARP Facility, please submit the following additional information:
 - CalARP Program Level
 - Current Risk Management Plan (RMP) Date
 - Statement of whether an RMP audit was conducted

Cal OES Requested Facilities

- 10687123 Pacific Crest Engineering Inc.
- 10194055 Grenville Food & Gas
- 10644322 Watsonville Diesel LLC
- 10407682 Agron Bioenergy, LLC
- 10192675 Surfboards By Haut
- 10192120 Branciforte Fire Prot District
- 10397671 O'Reilly Auto Parts #2604
- 10192558 University Of California, Santa Cruz, Marine Laboratory
- 10662064 Evoqua Water Technologies
- 10669921 King's Paint & Paper

CalARP facilities

- 10192306 Green Valley Farms LLC
- 10193884 Blue Ribbon Frozen Foods LLC

OSFM Requested Facilities

- 10152695 Ben Lomond Transfer Station
- 10154073 Bayside Oil II Inc
- 10192132 Big Creek Lumber Company
- 10192378 Roy Wilson Maintenance Yard
- 10192489 Olive Springs Quarry Inc.
- 10192645 California Highway Patrol
- 10192897 Moreno Petroleum Company
- 10193497 Suncrest Nurseries Inc.
- 10193854 Santa Cruz Metro Transit Dist.
- 10450021 North Coast LLC Shop

DTSC Requested Facilities

- 10193335 Municipal Service Center
- 10194028 Bay Photo Lab
- 10407682 Agron Bioenergy, LLC
- 10192522 SCWD-San Andreas Well
- 10207120 CVS Pharmacy #9597
- 10152699 University Of California-Santa Cruz
- 10193281 Big Creek Lumber Company -1320 Site
- 10192765 Persys Engineering Inc
- 10193083 Thermo Fisher Scientific
- 10125607 Watsonville High School
- 10192444 Mission Unocal 76
- 10663747 Ainsworth Auto Repair
- 10657939 Aptos Tire & Auto Care
- 10656703 Mission Dry Cleaners
- 10193446 A & I Express
- 10664842 Fanucci Auto Body,INC

Not in CERS

- EPA ID: CAD000324285, 1X Shell Oil Company, Shell Station # 204-7081-0100, Scots Valley, CA, 90749
- EPA ID: CAL000017038, Technical Fiberglass, 322 Locust Street, Watsonville, CA, 95076
- CAL000176069, Tosco Corporation Station #30676, 904 Mission St, Santa Cruz, CA, 95060

Please also provide complaint records for the following DTSC referred complaints:

- CASE #: 16-0516-0241
- CASE #: 15-0515-0237
- CASE #: 15-0215-0069

State Water Board Requested Facilities

- 10121443 Toyota of Santa Cruz
- 10135105 Rotten Robbie #35
- 10192027 Brothers Country Corner Market
- 10192054 Granite Rock CO- SC Concrete & BLDG
- 10192093 Four Corners Market
- 10192330 Boulder Creek American
- 10192450 US PRO
- 10192615 Soquel 76
- 10192633 Aptos Chevron
- 10192696 Girl Scouts of Northern California
- 10192783 AR Gas
- 10192795 Dassel's Petroleum, INC.
- 10192882 East Lake 76
- 10193662 Costco Wholesale Gas Station #149
- 10194055 Grenville Food & Gas
- 10192801 7-Eleven, Inc. Store # 38008
- 10128223 Arco 06105
- 10193254 Quick Stop Market #78
- 10192030 Tesoro (Mobil) 68237
- 10192072 Plaza Shell