



Edmund G. Brown Jr.
Governor

Matthew Rodriguez
Secretary for Environmental Protection

Certified Mail: 7015 1730 0001 0036 3724

November 15, 2017

Ms. Leslie Lindbo, Director
Yolo County Environmental Health
292 West Beamer Street
Woodland, California 95695-2511

Dear Ms. Lindbo:

The Yolo County Environmental Health Certified Unified Program Agency (CUPA) has been selected for a performance evaluation that will take place November 2017 through March 2018. The CUPA performance evaluation process has changed since the last performance evaluation took place.

To facilitate the remote performance evaluation process, the following CUPA documents must be submitted electronically to Marc Lorentzen (marc.lorentzen@calepa.ca.gov) of the California Environmental Protection Agency (CalEPA) by **January 29, 2018**.

- Inspection and Enforcement Plan
- Facility Files (please see Enclosure)
- Self Audit Reports for Fiscal Year (FY) 2014-2015, 2015-2016, and 2016-2017
- California Accidental Release Prevention (CalARP) program Performance Audit for FY 2014-2015, 2015-2016, and 2016-2017
- CalARP program dispute resolution procedure
- CUPA Administrative procedures:
 - public participation,
 - records maintenance,
 - information request response,
 - business plan information forwarding,
 - permitting procedures,
 - financial management (including the single fee system and surcharge collection and reimbursement program),
 - fee dispute resolution, and
 - data management.

- Fee accountability program documents including record/budget spreadsheet for FY 2015-2016 and 2016-2017 (documentation should include financial management, CUPA specific revenue, and itemized direct and indirect costs)
- Surcharge Transmittal Reports (Report 1) from FY 2014-2015 through the first quarter of FY 2017-2018
- Single fee invoices from FY 2014-2015 through the current quarter of FY 2017-2018
 - For each fiscal year, please ensure at least one invoice is provided for each program element: CalARP, Underground Storage Tank (UST), Aboveground Petroleum Storage Act (APSA), Hazardous Materials Business Plan, Hazardous Waste Generator.
- Area Plan
- Education and training records for each CUPA staff
 - Health and Safety Training Certification (with current refresher)
 - International Code Council Certification
 - APSA Inspector Training Certificate
 - Ongoing training Documentation (past three years)
- Three Formal Enforcement case files (closed within the last two years)
- CUPA Organization Chart

Several methods, including a Secure File Transfer Protocol (SFTP) site provided by CalEPA are available to electronically provide the information requested above to CalEPA. The Performance Evaluation Team Lead, Marc Lorentzen will provide information on how to access the SFTP site. If for any reason the SFTP site is not compatible with the local CUPA system, the requested performance evaluation documentation may be submitted via email to marc.lorentzen@calepa.ca.gov or by mail using electronic storage media (i.e. a USB or DVD) to:

CalEPA Unified Program
Attention: Marc Lorentzen
1001 I Street, 2nd Floor, MS 2D
Sacramento, California 95814-2828

The Department of Toxic Substances Control (DTSC) and State Water Resources Control Board (State Water Board) evaluators may request to schedule oversight inspections.

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Please remember to provide the requested information listed above and in the Enclosure by **January 29, 2018**. Should you have any questions regarding the performance evaluation process, please contact Melinda Blum, Unified Program Supervisor, at (916) 327-9560 or by email: melinda.blum@calepa.ca.gov.

Sincerely,

Original signed by John Paine

John Paine
Unified Program Manager

Enclosure

cc sent via email

Ms. Moushumi Hasan
Supervising Hazardous Materials Specialist
Yolo County Environmental Health
292 West Beamer Street
Woodland, California 95695-2511

Ms. April Meneghetti
Environmental Health Division Manager
Yolo County Environmental Health
292 West Beamer Street
Woodland, California 95695-2511

Ms. Laura Fisher, Chief
State Water Resources Control Board
P.O. Box 100
Sacramento, California 95812-0100

Mr. Sean Farrow
Environmental Scientist
State Water Resources Control Board
P.O. Box 100
Sacramento, California 95812-0100

Ms. Diana Peebler
Senior Environmental Scientist, Supervisor
Department of Toxic Substances Control
700 Heinz Avenue, Suite 210
Berkeley, California 94710-2721

Ms. Leslie Lindbo, Director

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cc sent via email

Mr. Matt McCarron

Senior Environmental Scientist, Specialist
Department of Toxic Substances Control
700 Heinz Avenue, Suite 210
Berkeley, California 94710-2721

Mr. Ben Ho, Chief

CAL FIRE - Office of the State Fire Marshal
P.O. Box 944246
Sacramento, California 94244-2460

Mr. Glenn Warner

Senior Environmental Scientist, Specialist
CAL FIRE - Office of the State Fire Marshal
P.O. Box 944246
Sacramento, California 94244-2460

Mr. Larry Collins, Chief

California Office of Emergency Services
3650 Schriever Avenue
Mather, California 95655-4203

Mr. Jack Harrah

Senior Emergency Services Coordinator
California Office of Emergency Services
3650 Schriever Avenue
Mather, California 95655-4203
cc sent via email

Ms. Melinda Blum

Acting Senior Environmental Scientist, Supervisor
California Environmental Protection Agency

Mr. Kareem Taylor

Acting Senior Environmental Scientist, Specialist
California Environmental Protection Agency

Mr. Marc Lorentzen

Unified Program Evaluation Team Lead
California Environmental Protection Agency

Facility File Request

Please submit the following documentation for each facility file listed below:

- Last two routine inspection reports (three for UST program facilities) with summaries of violations, notices to comply, and notices of violation
- Correspondence related to returning the facility to compliance
- Return to compliance documentation
- Current Unified Program Facility Permit(s)
- For Tiered Permit facilities; please submit applicable Tiered Permit notifications
- For UST facilities, please submit:
 - Last three Annual Inspection Reports
 - Last three Monitoring Certification Reports
 - Last three Spill Bucket Tests
 - Last two Secondary Containment Test Reports
 - Tank Lining Certifications (as appropriate)
 - Last three Tank and Piping Integrity Tests (as appropriate)
 - Enhanced Leak Detection test results (as appropriate)
- For CalARP Facilities, please submit the following additional information:
 - CalARP Program Level
 - Current Risk Management Plan (RMP) Date
 - Statement of whether or not an RMP audit was conducted

CalARP Facility Files Requested by Cal OES

- 10157677 WILBUR-ELLIS COMPANY: WOODLAND
- 10213129 TONY'S FINE FOODS
- 10213474 WOODLAND BIOMASS POWER
- 10212919 NOR CAL BEVERAGE – 2286 STONE
- 10213618 CARDINAL PROFESSIONAL PRODUCTS
- 10214545 APL LOGISTICS/SC JOHNSON & SON
- 10214548 RALEY'S PRODUCTION BAKERY
- 10214737 RIVER PACKING LLC
- 10310689 HELENA CHEMICAL COMPANY
- 10620742 AGRIFORM PLANT

Facility Files Requested by OSFM

- 10213495 RAMOS – CLARKSBURG BULK
- 10401382 MADISON SAND AND GRAVEL
- 10212967 ROY E LAY TRUCKING
- 10149283 UNIVERSITY OF CALIFORNIA, DAVIS
- 10214128 PRESTAR INC
- 10212955 RAMOS OIL – WEST SACRAMENTO 1
- 10165675 FEDEX FREIGHT INC. SAC
- 10213837 FARMERS GRAIN ELEVATOR
- 10213492 DEVINE INTERMODAL
- 10213273 RAMOS OIL – WOODLAND

- 10216357 VAN DE POL ENTERPRISES INC
- 10213180 CHP – FLEET OPERATIONS
- 10212925 INTERSTATE OIL – TRUCK TERMINAL 1&2
- 10213489 CALTRANS - ESPARTO

Facility Files Requested by DTSC

- 10213444 TAG WEST
- 10152909 IDEXX REFERENCE LABS
- 10151717 SHELL OIL PRODS US-SACRAMENTO TERMINAL
- 10213627 ECONCO BROADCAST SERVICE
- 10149283 UNIVERSITY OF CALIFORNIA, DAVIS
- 10213750 DELTA WEB PRINTING INC
- 10214446 VSS EMULTECH – VALLEY SLURRY SEAL
- 10213207 CEJA-REYES INC
- 10213534 AMERICAN METALS CORP
- 10214206 SNOWS OILFIELD SERVICE
- 10214644 MAR AUTO REPAIR
- 10666579 SALLY BEAUTY SUPPLY
- 10215217 SACRAMENTO RIVER CATS STADIUM
- 10600366 YOLO COUNTY PLANNING AND PUBLIC WORKS ROADS
- 10137607 WOODLAND JUSD MAINTENANCE-OPS-FACILITIES-FOOD SERVICES
- 10212946 PORT OF WEST SACRAMENTO TERMINAL
- 10213288 KAG WEST LLC
- 10214134 RAIN FOR RENT INC
- 10216084 LODI TRUCK & EQUIPMENT
- 10215304 DC TRANSPORT INC
- 10214587 NOVOZYMES INC
- 10213468 U S POSTAL SERVICES/PLANT MAIN'T
- 10214149 ALL STAR RENTS – DAVIS
- 10213180 CHP – FLEET OPERATIONS

Please also provide complaint records for the following DTSC referred complaints:

- Complaint ID 14-0914-0458/ CLEAN HARBORS ENVIRONMENTAL SERVICES
- Any complaints for hazardous waste referred by CalEPA since April 2016

Facility Files Requested by State Water Board

- 10137577 PG&E: DAVIS SERVICE CENTER
- 10151719 UPS – SACRAMENTO
- 10169829 COLONIAL ENERGY CE 30127 (DBA POWER MART)
- 10169827 COLONIAL ENERGY CE 40141 (DBA POWER MART)
- 10212814 AJ HUNDAI MART
- 10212895 KNIGHTS LANDING GROCERY

- 10212757 UNITED TRUCK STOP
- 10212808 OAK HARBOR FREIGHT LINES #1
- 10213051 WASTE MANAGEMENT OF WOODLAND
- 10214512 C&S LOGISTICS OF SACRAMENTO/TRACY, LLC
- 10215475 OLD DOMINION FREIGHT LINE
- 10215541 ERIC'S ARCO
- 10212838 WOODLAND GAS PLAZA
- 10212937 AT&T CALIFORNIA – TF039
- 10212760 ROMEYS GAS